



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)

Jeffrey Harradine (2022)

David Howlett (2025)

Daniel Legault (2026)

Robert Lewis (2023)

Kathy Robertson (2024)

Michael Turbeville (2023)

January 4, 2022

6 p.m.

Hill School Cafetorium



Brockport Central School District

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We, the Board of Education, promise to:

- Put students first
- Focus on the goal
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

January 4, 2022

Regular Board Meeting Agenda (Revised) 6 p.m.
Hill School Cafetorium

Call to Order
Pledge to the Flag
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- December 21, 2021 Regular Meeting

Board Presentations:

None

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	December 15, 2021	January 19, 2022	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	November 10, 2021 Noon	January 12, 2022 Noon	Trustee Robertson
MCSBA Board Leadership Meeting	November 3, 2021 5:45 p.m.	January 5, 2022 5:45 p.m.	President Carbone Vice President Harradine



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MCSBA Labor Relations Committee	November 17, 2021 Noon	January 19, 2022 Noon	Trustee Lewis
MCSBA Legislative Committee	December 1, 2021 Noon	January 5, 2022 Noon	President Carbone
MCSBA Executive Committee	December 1, 2021 5:45 p.m.	February 2, 2022 5:45 p.m.	President Carbone & Mr. Bruno
Diversity, Equity, and Inclusion (DEI) Committee	December 1, 2021 3:45 p.m.	January 5, 2022 3:45 p.m.	President Carbone Vice President Harradine Member Robertson Mr. Bruno

1. New Business

None

2. Policy Development

- 2.1 7411 Academic Eligibility for Extraclassroom Activities – second reading
- 2.2 4110 Administrative Personnel (remove policy) – first reading
- 2.3 4211 Administrative Organization and Operation – first reading
- 2.4 4212 Organizational Chart (remove policy) – first reading
- 2.5 4220 Abolishing an Administrative Position (remove policy) – first reading
- 2.6 4230 Administrative Authority During Absence of the Superintendent of Schools – first reading
- 2.7 4240 Administrative Latitude in the Absence of Board Policy – first reading
- 2.8 4250 Use of Committees – first reading
- 2.9 4260 Evaluation of Administrative Staff – first reading
- 2.10 4310 Superintendent of Schools – first reading
- 2.11 4320 Superintendent-Board of Education Relations – first reading
- 2.12 4410 Professional Development Opportunities – first reading

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.5)
 - 3.3.1 On December 16, and 21, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On December 20, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On December 7 and 20, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On December 15, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On December 15 and 16, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.



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4. Personnel

CERTIFIED

4.1 Appointments

None

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Alexis Carbonel
- 4.3.2 Talia Danno
- 4.3.3 Luke Paulus
- 4.3.4 Morgan Smith (Contracted Building Substitute, \$130/day).

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Unified Basketball Coach, Kerry Gant, \$1594.
- 4.6.2 Unified Basketball Coach, James Erbland, \$1594.
- 4.6.3 Unified Basketball Coach, Rebecca Rossier, \$1594.

CLASSIFIED

4.7 Appointments

None

4.8 Resignations

- 4.8.1 Chen-Hsuan Huang, Teacher Aide, Oliver Middle School, resigning, effective January 14, 2022.

4.9 Substitutes

- 4.9.1 Karly Smith, School Aide
- 4.9.2 Ashley Bianchi, Bus Attendant (training for CDL)
- 4.9.3 Arianna Heveron, Bus Attendant (training for CDL)
- 4.9.4 Donald MacIntyre, Bus Attendant (training for CDL)
- 4.9.5 Eric Specksgoor, Bus Attendant (training for CDL)
- 4.9.6 John Donnelly, Bus Attendant (training for CDL)
- 4.9.7 Robert Murphy, Jr., Bus Attendant (training for CDL)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Natalie Salewski, Student Teaching, (Amy Dunn)
- 4.11.2 Vincent Strollo, Field Experience, (Erin Waite)



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4.12 Leaves of Absence

None

4.13 Other

4.13.1 Lori Kohr has been appointed to the Sports Study Hall (regular) at the High School (at her current regular hourly rate) for the 2021-2022 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 Approval of Treasurer’s Report – Nov. 2021
- 5.3 Approval of Financial Report – Nov. 2021

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Approval of revised 2021-22 School Calendar

11. Other Items of Business

None

12. Round Table

13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

14. Adjournment

Next Board of Education Meeting:

Tuesday, January 18, 2022, at 6 p.m., Hill Cafetorium

**Visitors must complete a health screening prior to attending the Board meeting found at www.bcsd.org (click on the Community tab and “BCSD Visitor/Vendor Health Screening”).*

Face coverings are required regardless of vaccination status.

**BROCKPORT CENTRAL SCHOOL BOARD
OF EDUCATION
December 21, 2021**

These are the minutes of the Regular Board Meeting held on December 21, 2021. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Jerrod Roberts
Paulette Reddick
Alex Reddick
Scott Dauphin
Charlene Nowicki
Malayna Antramgarza
Michael Antramgarza
Grace Larocca
Paula Larocca
Kaelynn Wood
Stacy Wood

ORDER OF THE AGENDA

Mr. Legault moved, seconded by Mr. Lewis, the Board approved the order of the agenda. The motion carried 7-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Howlett, the Board approved the December 7, 2021 Regular Board Meeting minutes. The motion carried 7-0.

Mr. Lewis moved, seconded by Ms. Robertson, the Board approved the December 14, 2021 Special Board Meeting minutes. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved the December 14, 2021 Special Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Scott Dauphin, OMS Special Education Teacher and Jerrod Roberts, OMS Principal presented about Castle Coffee. Castle Coffee started as a delivery coffee service to staff in the building and this year a coffee shop was created at OMS. Mr. Dauphin explained how coffee makes everything better and they deliver joy – and coffee too! They are at 200 pots of coffee and counting for this school year. Through Castle Coffee, students learn many life skills including counting money, customer service skills, taking inventory and cleaning. Students also take care of plants, make crafts and hold special monthly events.

COMMUNICATION – PUBLIC COMMENT

- None

BOARD REPORTS

None

1. New Business

1.1 Board Retreat

- The Board of Education discussed holding a Board retreat in February.

2. Policy Development

Mr. Harradine moved, seconded by Mr. Howlett, the Board of Education approved the second-reading of policies 2.1-2.7. The motion carried 7-0.

- 2.1 3290 Operation of Vehicles on District Property
- 2.2 3310 Public Access to Records
- 2.3 3410 Code of Conduct on School Property
- 2.4 3411 Unlawful Possession of a Weapon Upon School Grounds
- 2.5 3420 ID Badges
- 2.6 3510 Emergency Closings
- 2.7 3600 Legal Qualifications of Voters at School District

The Board of Education reviewed the first reading of policy 2.8.

- 2.8 7411 Academic Eligibility for Extraclassroom Activities

3. Instructional Planning & Services

3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction

- Dr. Kluth provided an update on the DEI Committee and membership is being opened up to community again to ensure we are getting diverse thought partners around the table.
- Dr. Kluth reported that the Office of Instruction is finalizing the ESSA grant application.

3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.

- Ms. Carragher provided a COVID-19 update. She mentioned parents are taking advantage of the free student test kits being distributed. District is planning for test to stay implementation in January.
- Ms. Carragher stated the Office of Inclusive Education is verifying data that gets submitted to the state every year (including number of students with disabilities, subgroup breakdown, least restrictive setting and in- and out-of-district placements). The information will be uploaded to the system and certified by Jan. 9.

3.3 Mr. Howlett moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.

- 3.3.1 On December 1, and 2, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On November 22, 29, December 3, 6, 10 and 13, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On November 23, 29, and December 7, 2021, the Committee on Preschool Special Education

- reviewed students and made recommendations for placement.
- 3.3.4 On November 18, 22, December 2 and 6, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On December 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 29, December 8, 9, and 13, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On November 19, December 3, and 8, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On December 3, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Personnel 4.1-4.13. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~November 19, 2021~~ **February 9, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100 (prorated ~~\$10,388~~ **\$20,811**).

4.2 Resignations

- 4.2.1 Sydney Telek, Technology Teacher at the high school, to resign effective January 7, 2022.
- 4.2.2 Matthew Komendat, Elementary Teacher at the middle school, to resign effective January 14, 2022.
- 4.2.3 Dylan Gawinski Stern, part-time District Physical Therapist, to resign effective December 31, 2021.
- 4.2.4 Alexis Thorne, Social Worker at the high school, to resign effective January 14, 2022.
- 4.2.5 John Akers, MTSS2 Committee Member, to resign effective December 8, 2021.

4.3 Substitutes

None

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

- 4.5.1 Anne Urckfitz, requesting an unpaid leave of absence effective December 9, 2021 through June 24, 2022.

4.6 Other

- 4.6.1 Matthew Newsome, Special Education Sub Chair, \$2377 (prorated \$ 1770 Nov – June).
- 4.6.2 Jenna Murgillo, Mentor Teacher, \$1000.
- 4.6.3 Mary Bruno, Mentor Teacher, \$1000.
- 4.6.4 Casey Coon, First Lego League Advisor OMS, Level K – Step 2, \$723.
- 4.6.5 Tara Jackson, Mentor Teacher, \$1000.
- 4.6.6 Rebecca Restaino, Mentor Teacher, \$1000.
- 4.6.7 Alyssa Stevens, Mentor Teacher, \$1000, (prorated \$600 Jan- June)
- 4.6.8 Marcia Bartalo, Mentor Teacher, \$ 1000, (prorated \$800 Nov – June)
- 4.6.9 Heather Sealton, Mentor Teacher, \$1000, (prorated \$600 Jan – June)

CLASSIFIED

4.7 Appointments

- 4.7.1 **UPDATE** -- Darcy Kane, to be appointed as a probationary Food Service Helper at Oliver Middle School effective ~~December 13, 2021~~ **December 15, 2021**. Rate is set at \$12.50 per hour. Probationary

period begins on ~~December 13, 2021~~ **December 15, 2021** and ends on ~~December 12, 2022~~ **December 14, 2022**.

- 4.7.2 **UPDATE** -- Sally Swanger, to be appointed as a probationary Food Service Helper at the High School effective ~~December 13, 2021~~ **December 20, 2021**. Rate is set at \$12.50 per hour. Probationary period begins on ~~December 13, 2021~~ **December 20, 2021** and ends on ~~December 12, 2022~~ **December 19, 2022**.
- 4.7.3 Thomas Stroup, to be appointed as a probationary Bus Driver in the Transportation Department effective January 3, 2022. Rate is set at \$20.00 per hour. Probationary period begins on January 3, 2022 and ends on January 2, 2023.

4.8 Resignations

- 4.8.1 Jennifer Manard, Teacher Aide, High School, terminated effective December 15, 2021.
- 4.8.2 Shelby Fairchock, Teacher Aide, Hill School, resigning effective December 23, 2021.

4.9 Substitutes

- 4.9.1 Suzan DiRoma, Bus Attendant

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Kimberly Davis, SUNY Counseling Practicum Supervisor, (Inclusive Education Dept.)
- 4.11.2 Helena Ingram, Field Experience, (John Zelent)
- 4.11.3 A-Nija Owens, Practicum. (Inclusive Ed Dept)
- 4.11.4 Carter Mink, Student Teaching, (Elaine Farrand)
- 4.11.5 Julia Reidy, Practicum, (Inclusive Ed Dept)
- 4.11.6 Ariana Nadir, Practicum, (Inclusive Ed Dept)
- 4.11.7 Tuesday Obourn, Practicum, (Inclusive Ed Dept)
- 4.11.8 Hijiri Sano, Field Experience, (Jason Wentworth)
- 4.11.9 Veronica Rolon Rush, Practicum, (Inclusive Ed Dept)
- 4.11.10 Wesley Meadows, Student Teaching, (Kerry Gant)
- 4.11.11 Julia Cimino, Field Experience, (Kristy Sherman)

4.12 Leaves of Absence

- 4.12.1 Jill Wright, Cleaner, effective October 21, 2021 through November 29, 2021.

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- None
- 5.2 Mr. Harradine moved, seconded by Mr. Howlett, **RESOLVED**, that the Board of Education accept the 2021 Capital Improvement Project Resolution. The motion carried 7-0.

BOND RESOLUTION DATED DECEMBER 21, 2021 OF THE BOARD OF EDUCATION OF THE BROCKPORT CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Brockport Central School District, New York, at a special meeting of such voters duly held on December 14, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 19, 2021, has duly adopted a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Brockport Central School District shall undertake certain capital improvements to the School District’s existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 14, 2021.

Section 2. The Brockport Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$9,035,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$11,335,000; and (b) the Brockport Central School District’s plan to finance the cost of said purpose is (i) to provide \$2,300,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$9,035,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Brockport Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$9,035,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Brockport Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Brockport Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

	AYE	NAY
President Carbone	X	
Vice President Harradine	X	
Trustee Howlett	X	
Trustee Legault	X	
Trustee Lewis	X	
Trustee Robertson	X	
Trustee Turbeville	X	

The motion carried 7-0.

- 5.3 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of October 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.4 Mr. Lewis moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Financial Report for the month of October 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.5 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the establishment of the Charles J. Sommer Scholarship. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley reported a nice thank you email Buildings and Grounds received from the Toy Shelf organizer who enjoyed using the Oliver Middle School for the event and mentioned how smoothy it went. The event benefited 126 families and 337 children.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno summarized the first portion of the school year and how great it is being back in person full-time during this challenging time. He shared how nice it was to personally witness how the district comes together to make it fun and safe for the kids.
 - Mr. Bruno also shared an email from a parent thanking the district for all they are doing during this difficult time and gave kudos for a job well done.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Board members thanked everyone for their hard work.
- Ms. Robertson thanked everyone around the table for working hard all the time for students in the district. She stated that she enjoyed visits to schools to hand out candy canes. She witnessed happy students who enjoyed being in school with their friends.
- Mr. Lewis also thanked all and stated the candy cane visits were awesome. The students K-12 were polite and all said “thank you”. He also attended the Girls Varsity Basketball game and shared everyone was enthusiastic and respectful.
- Mr. Howlett stated that everyone is doing a great job improving the culture here in Brockport.
- Mr. Turbeville also enjoyed delivering candy canes in the schools. He shared that everyone was accepting and welcoming. He also shared that he has been to several basketball games.
- Mr. Legault shared how fortunate we are here and stated to “keep up the great work!”
- Mr. Harradine also thanked everyone for their hard work.
- Ms. Carbone shared she attended the eighth grade modified swim meet and it was fun seeing kids out enjoying each other. She shared they were extremely kind and supportive to their teammates.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the regular meeting at 6:52 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

Mr. Legault moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:05 p.m. The motion carried 7-0.

Mr. Lewis moved, seconded by Mr. Howlett, the Board adjourned executive session and entered into regular session at 9:20 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the meeting at 9:21 p.m. The motion carried 7-0.

Prepared by:

Debra S. Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



Adoption Date: 7/19/1994, Revised: 1/16/1996; 6/20/00, 9/3/13, 9/2/2014; 1/5/16; 6/7/16
7000 - STUDENTS

STUDENT ACTIVITIES

7411 ACADEMIC ELIGIBILITY FOR EXTRACLASSROOM ACTIVITIES

Extracurricular Eligibility Policy

The Board of Education encourages students to fulfill their academic responsibilities while attending or participating in extraclassroom activities. The Board believes that participation in extracurricular activities contributes to the development of health, physical skills, emotional maturity, responsibility, and social competence in our students.

Participation in extracurricular activities is a privilege that carries with it responsibilities to the school, club or team, the student body, and the community. As a requirement for participating in extracurricular activities, students are expected to satisfy all academic requirements provided in regulation by the Superintendent of Schools, and follow the Code of Conduct and NYSPHSAA Code of Ethics (as applicable).

The Brockport Central School District shall post all regulations pertaining to extracurricular eligibility on the District website. All coaches and extracurricular advisors are to be knowledgeable of the requirements for extracurricular eligibility, and to certify to the Superintendent that they have reviewed those requirements with students at the first team or club meeting each academic year.

See Regulation 7411R

Policy Cross References:

» 7410 - EXTRACLASSROOM ACTIVITIES

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 5/2/17
4000—ADMINISTRATION~~

~~ADMINISTRATION~~

~~4110 ADMINISTRATIVE PERSONNEL~~

~~Administrative and supervisory personnel shall be considered to be those District employees officially designated by Board of Education action as responsible for the administrative and supervisory tasks required to carry out Board of Education policy, programs, decisions, and actions.~~

~~These employees shall meet all certification and/or Civil Service requirements as outlined in New York State Civil Service Law, and the Rules and Regulations promulgated by the Commissioner of Education of New York State. The administrative and supervisory staff must be eligible to meet these requirements at the time of employment.~~

~~Policy References:~~

~~Education Law Section 1709~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 5/2/17
4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

4211 ADMINISTRATIVE ORGANIZATION AND OPERATION

All employees of the Brockport Central School District shall be under the general direction of the Superintendent of Schools, who shall establish lines of responsibility and reporting for teachers and all other employees. The organizational chart will be published on the District's website. ~~Teachers shall be immediately responsible to the principal of the building in which they work. Other employees shall be immediately responsible to the administrative personnel under whom they work directly.~~

~~The lines of responsibility/reporting shall be as depicted on the organizational chart below.~~

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 5/2/17~~
~~4000—ADMINISTRATION~~

~~**ADMINISTRATIVE OPERATIONS**~~

~~**4212 ORGANIZATIONAL CHART**~~

~~Please click on the file below for an organizational chart.~~

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 10/24/17
4000—ADMINISTRATION~~

~~**ADMINISTRATIVE OPERATIONS**~~

~~**4220 ABOLISHING AN ADMINISTRATIVE POSITION**~~

~~Existing administrative positions shall not be abolished by the Board of Education without previous written notification of the impending abolition. Such written notification is to be served to the individual currently holding that position.~~

~~**Policy References:**~~

~~Education Law Section 3013~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 10/24/17

4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

4230 ADMINISTRATIVE AUTHORITY DURING ABSENCE OF THE SUPERINTENDENT OF SCHOOLS

The Superintendent of Schools shall delegate to another administrator the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.

~~Adoption Date: 7/19/1994, Revised: 6/20/2000; 06/02/2015; 10/24/17~~
~~4000 – ADMINISTRATION~~

~~ADMINISTRATIVE OPERATIONS~~

~~4240 ADMINISTRATIVE LATITUDE IN THE ABSENCE OF BOARD POLICY~~

~~From time to time time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall work with the appropriate executive cabinet member to address the particular matter. The administrator and executive cabinet member will alert the Superintendent of Schools to the possible need for additional policy development and/or administrative regulations.~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 10/24/17

4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

4250 USE OF COMMITTEES

Standing and ~~or~~ ad hoc committees may be appointed as needed to study and to recommend courses of action in response to department, building or ~~District~~ needs of the Brockport Central School District. These committees may be appointed by the Board of Education, the Superintendent of Schools or their designee ~~or other administrators, with the knowledge of the Superintendent, and in accordance with the range of responsibilities of the appointing body or administrator to whom the committee shall report~~. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment.

Adoption Date: 7/19/1994, Revised: 6/20/2000; 4/25/06; 10/24/17

4000 - ADMINISTRATION

ADMINISTRATIVE OPERATIONS

4260 EVALUATION OF ADMINISTRATIVE STAFF

~~The Board of Education shall direct the Superintendent to conduct an annual evaluation of all administrative personnel. Administrative evaluations shall take place per directive of the Superintendent of Schools.~~

Policy References:

8 New York Code of Rules and Regulations

(NYCRR) Section 100.2(o)(2)

Adoption Date: 7/19/1994, Revised: 6/20/2000; 06/02/2015; 10/24/17
4000 - ADMINISTRATION

**CENTRAL OFFICE AND BUILDING ADMINISTRATION
4310 SUPERINTENDENT OF SCHOOLS**

The Superintendent of Schools shall have the authority set forth in eEducation Law, including but not limited to:

1. As chief executive officer of the ~~Board of Education~~ Brockport Central School District, ~~they~~he/she shall attend all regular, special, and work meetings of the Board except that the Superintendent may be excluded when ~~their~~ his/her employment contract or performance is discussed in executive session.
2. ~~He/she shall~~ Administer all policies and enforce all rules and regulations of the Board.
3. ~~He/she shall~~ ~~C~~ constantly ~~r~~ Review the ~~local school situation~~ District and recommend to the Board areas in which new policies seem to be needed.
4. ~~He/she S~~ shall ~~B~~ be responsible for organizing, administering, evaluating, and supervising the programs and personnel of all ~~school~~ District buildings and departments, ~~both~~ instructional and non-instructional.
5. ~~He/she shall~~ ~~R~~ recommend to the Board the appointment of all instructional and support personnel.
6. ~~He/she shall~~ ~~B~~ be responsible for the preparation and recommendation to the Board of the annual ~~School~~ District budget in accordance with the format and development plan specified by the Board.
7. ~~He/she S~~ shall acquaint the public with the activities and needs of the schools through ~~his/her~~ their written and spoken statements, and shall be responsible for all ~~District~~ news releases ~~emanating~~

from
the local schools.

8. ~~He/she shall B~~be responsible for the construction of all salary scales and for the administration of the salary plan approved by the Board. ~~Some of these salary scales will be developed within staff contracts negotiated under the provisions of the Taylor Law.~~

9. ~~He/she shall D~~determine the need and make plans for plant expansion and renovation.

10. ~~He/she shall B~~be responsible for recommending for hire, evaluating, promoting, and dismissing all professional and non-professional staff personnel.

11. ~~He/she shall prepare or supervise the preparation of the teacher's handbook, staff bulletins, and all other District-wide staff materials.~~

12. ~~He/she shall P~~plan and coordinate the recruitment of teachers and other staff to assure the District of the best available personnel.

13. ~~He/she shall P~~plan and conduct a program of supervision of teaching staff that will have as its goal the improvement of instruction, and, at the same time, will assure that only ~~the~~highly competent teachers ~~found to be of a high degree of competence~~ will be recommended for tenure.

~~14. He/she shall C~~continually strive to distinguish for all concerned between the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel. (moved to 4320e)

~~1514.~~ ~~He/she shall, W~~when necessary ~~and/~~or desirable, transfer such personnel as ~~he/shethey~~ anticipates will function more effectively in other positions. These transfers shall be made within the guidelines of state laws, District policies and negotiated contracts.

~~1615.~~ ~~He/she W~~work with the Board and staff to develop long range plans and strategies of the District.

~~1716.~~ ~~He/she shall S~~submit the data from the School Report Card and/or other such reports of student/District performance as prescribed by and in accordance with requirements of the Commissioner of Education.

Policy References:

Education Law Sections 1711 and 3003

8 New York Code of Rules and Regulations

(NYCRR) Section 100.2(m)

Adoption Date: 7/19/1994, Revised: 6/20/2000; 06/02/2015; 10/24/17
4000 - ADMINISTRATION

CENTRAL OFFICE AND BUILDING ADMINISTRATION
4320 SUPERINTENDENT - BOARD OF EDUCATION RELATIONS

The Board of Education is accountable for all pursuits, achievements and duties of the ~~School~~ Brockport Central School District. The Board's specific role is to deliberate and to establish policies for the organization. The Board delegates the necessary authority to the Superintendent of Schools who, acting as chief executive officer, is held accountable to the Board for compliance with its policies.

a) With respect to ~~School~~ District's Strategic Plan, the Board ~~will~~ may establish broad guidelines to be observed in the development of further policy and action. ~~The Board reserves the right to issue either restrictive or general policy statements.~~

b) Generally, the Superintendent will be empowered to assign and use resources; employ, promote, discipline and deploy staff; to translate policies of the Board into action; to speak as agent of the Board; to organize and delegate administrative responsibilities; and to exercise such other powers as are customary for chief executives.

c) The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted business and professional ethics; in violation of any contract into which

the Board has entered; or, in violation of policies adopted by the Board ~~that limit the Superintendent's authority.~~

d) Should the Superintendent or ~~his/her~~their designee consider it unwise or impractical to comply with an explicit Board policy, the Superintendent will inform the Board of that determination. The Board will decide whether such judgment was warranted.

e) The Superintendent shall continually strive to distinguish for all concerned between the Board the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel.

~~e) When law or other authority calls for Board approval of decisions that the Board has delegated to the Superintendent, Board approval will be expected to be given if those decisions have been made within the limits of Board policies.~~

Adoption Date: 7/19/1994, Revised: 6/20/2000; 11/2/04; 12/5/17
4000 - ADMINISTRATION

COMPENSATION AND RELATED BENEFITS
4410 PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The Board of Education encourages administrators and supervisors to keep themselves informed of current educational theory and practice by study, by visiting other school districts, by attendance at educational conferences, and by such other means as are appropriate.

The approval of the Superintendent [of Schools](#) shall be required for any conference attendance or visitations requested by administrators and supervisors.

Participation shall be limited by available resources and reimbursement guidelines.

Policy References:

General Municipal Law Section 77-b

Policy Cross References:

» [6180 - PROFESSIONAL GROWTH/STAFF DEVELOPMENT](#)

» [6181 - PROFESSIONAL CERTIFICATION PROFESSIONAL DEVELOPMENT REQUIREMENT](#)

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: January 3, 2022

For January 4, 2022 Board of Education Meeting

- 3.3.1 On December 16, and 21, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On December 20, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On December 7 and 20, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.4 On December 15, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On December 15 and 16, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

DATE	BOE DATE	Committee	Rec. School	Student Alt ID#	Grade	CMA Reason	CR Decision/Status	CR Disability	Invitation Meeting Place
12/16/2021	01/04/2022	SubCSE	OMS	560495	06	Annual Review/Reevaluation Review	Classified	Other Health Impairment	IEO
12/21/2021	01/04/2022	SubCSE	BOCES II Program	560209	02	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment	IEO
12/20/2021	01/04/2022	SubCSE	Ginther	211270	01	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment	Ginther
12/07/2021	01/04/2022	SubCSE	Barclay	210184	Kdg.	Reevaluation Review	Classified	Speech or Language Impairment	Barclay
12/20/2021	01/04/2022	SubCSE	Barclay	212125	02	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment	Barclay
12/15/2021	01/04/2022	SubCSE	Hill	212705	05	Amendment - Agreement No Meeting	Classified	Autism	Hill
12/15/2021	01/04/2022	SubCSE	BHS	559903	11	Reevaluation Review	Classified	Other Health Impairment	BHS
12/15/2021	01/04/2022	SubCSE	BHS		12	Reevaluation/Annual Review	Classified	Learning Disability	BHS
12/15/2021	01/04/2022	SubCSE	BHS	996875	11	Reevaluation Review	Classified	Speech or Language Impairment	BHS

DATE	BOE DATE	Committee	Rec. School	Student Alt ID#	Grade	CMA Reason	CR Decision/Status	CR Disability	Invitation Meeting Place
12/15/2021	01/04/2022	SubCSE	BHS		12	Reevaluation/Annual Review	Classified	Learning Disability	BHS
12/16/2021	01/04/2022	SubCSE	BHS	560120	09	Requested Review	Classified No Services	Learning Disability	BHS
12/16/2021	01/04/2022	SubCSE	BHS		09	Reevaluation Review	Classified	Learning Disability	BHS

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

January 4, 2022

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of January 4, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

None

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Alexis Carbonel
- 4.3.2 Talia Danno
- 4.3.3 Luke Paulus
- 4.3.4 Morgan Smith (Contracted Building Substitute, \$130/day).

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Unified Basketball Coach, Kerry Gant, \$1594.
- 4.6.2 Unified Basketball Coach, James Erbland, \$1594.
- 4.6.3 Unified Basketball Coach, Rebecca Rossier, \$1594.

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

JANUARY 4, 2022

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of January 4, 2022

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

None

4.8 Resignations

4.8.1 Chen-Hsuan Huang, Teacher Aide, Oliver Middle School, resigning, effective January 14, 2022.

4.9 Substitutes

- 4.9.1 Karly Smith, School Aide
- 4.9.2 Ashley Bianchi, Bus Attendant (training for CDL)
- 4.9.3 Arianna Heveron, Bus Attendant (training for CDL)
- 4.9.4 Donald MacIntyre, Bus Attendant (training for CDL)
- 4.9.5 Eric Specksgoor, Bus Attendant (training for CDL)
- 4.9.6 John Donnelly, Bus Attendant (training for CDL)
- 4.9.7 Robert Murphy, Jr., Bus Attendant (training for CDL)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Natalie Salewski, Student Teaching, (Amy Dunn)
- 4.11.2 Vincent Strollo, Field Experience, (Erin Waite)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Lori Kohr has been appointed to the Sports Study Hall (regular) at the High School (at her current regular hourly rate) for the 2021-2022 school year.

5.0 FINANCIAL



Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Treasurer's Report — November 2021

Submitted to the Board of Education for their review and approval is the Treasurer's Report for the month of November 2021, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by Seconded by

RESOLVED, that the Board of Education approve the Treasurer's Report for the month of November 2021, as submitted and prepared by District Treasurer, Jill Reichhart.

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
November 30, 2021**

	Current Month	Year-to-Date	Description
Beginning General Fund Cash Balance	\$57,651,013.54	\$42,850,705.01	
REVENUES:			
(1001-1090) Property Taxes	\$166.48	\$29,981,024.45	Property taxes
(1120) Sales Tax	\$1,038,332.98	\$1,038,332.98	Monroe County sales tax
(1310-2395) Tuition and Charges For Services	(\$484.00)	\$4,981.10	Continuing Ed, athletic & transportation revenue.
(2401-2690) Use of Money and Property	\$21,303.36	\$38,700.12	Interest earnings, facilities rental & sale of equipment.
(2701-2703) Refund of Prior Year Expense	\$0.00	\$56,948.15	Refund of prior year BOCES
(2705-2801) Other Receipts	\$7,272.75	\$17,732.30	Gifts & donations, miscellaneous revenue.
(3040-3289) New York State Aid	\$3,814,247.22	\$8,867,540.19	New York State aid.
(4101-4601) Federal Aid	\$1,509.09	\$23,709.25	Federal share of medicaid reimbursement.
(5000-5999) Transfers From Other Funds	\$0.00	\$0.00	Transfer from other funds to pay debt service.
Total Revenues	\$4,882,347.88	\$40,028,968.54	Total from Revenue Report
EXPENDITURES:			
(1000-1999) Salaries	(\$2,722,058.66)	(\$9,919,648.85)	Salary Expenses
(8000) Employee Benefits	(\$3,880,764.33)	(\$11,322,140.61)	Benefit expenses
(6000-7000) Debt Service	\$0.00	\$0.00	Debt service principal and interest
(4041-4047) Utilities	(\$55,415.76)	(\$160,548.37)	Utility expenses
(4900) BOCES	(\$1,136,339.17)	(\$4,981,073.85)	BOCES contractual expenses
(2000-4899) Other Expenditures	(\$318,458.81)	(\$1,897,148.52)	All other expenditures
(9000) Transfers to Other Funds	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	(\$8,113,036.73)	(\$28,280,560.20)	Total from Expenditure Report
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0250) Taxes Receivable	\$723,763.44	(\$1,020,879.47)	Receipt of property taxes surrendered to the county
(0380) Accounts Receivable	\$10,772.32	(\$16,620.03)	Revenues due from non-governmental agencies.
(0391) Due From Other Funds	(\$148,449.41)	(\$370,983.73)	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	\$1,533.52	\$5,160,094.06	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$1,295,733.66	Payments of future year expenses
(0600-0602) Accounts Payable	(\$7,200.00)	(\$4,103,057.80)	Payment of bills after expense was incurred
(0621) Revenue Anticipation Note	\$0.00	\$0.00	Revenue Anticipation Note Payable
(0630) Due to Other Funds	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(0632-0637) Due to TRS/ERS	(\$122,408.66)	(\$73,590.07)	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	\$0.00	\$0.00	Funds received for future year revenues
(0718-0738) Benefit Liabilities	\$38,052.59	(\$553,421.48)	Health, Dental premiums, FSA/HRA
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
Total Balance Sheet Transactions	\$496,063.80	\$317,275.14	
Ending General Fund Cash Balance	\$54,916,388.49	\$54,916,388.49	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
November 30, 2021**

	Current Month	Year-to-Date	Description
Beginning School Lunch Fund Cash Balance	\$3,020.87	\$0.00	
REVENUES:			
(1440) Federal & State Reimbursable Sale	\$193,642.00	\$193,642.00	Cash portion of student free and reduced priced meals.
(1445) Other Sales	\$13,243.56	\$50,532.65	Adult meals, catering and regular priced meals.
(3190-4289) State and Federal Reimbursement	\$0.00	\$167,455.00	Federal & state reimbursement for free & reduced meals.
(2665-2770) Other Receipts	\$59.26	\$145.12	Sale of equipment
(5031) Transfer from General	\$0.00	\$0.00	Transfer from General Fund
Total Revenues	\$206,944.82	\$411,774.77	
EXPENDITURES:			
(1000-1999) Salaries	(\$60,091.47)	(\$176,881.28)	School Lunch salaries.
(8000) Employee Benefits	(\$4,306.73)	(\$25,011.36)	School Lunch benefits.
(2000) Equipment	\$0.00	(\$1,350.00)	Equipment purchases.
(4000) Contractual	(\$705.25)	(\$4,862.25)	Contractual expenses.
(4100) Food Purchases	(\$48,505.33)	(\$140,982.87)	School Lunch food purchases.
(4500) Other Disbursements	(\$9,072.77)	(\$20,995.79)	Cafeteria supplies and materials
(4900) BOCES Services	\$0.00	\$0.00	BOCES contractual expenses
Total Expenditures	(\$122,681.55)	(\$370,083.55)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$165.00	(\$18.80)	NSF checks
(391) Due from other funds	\$0.00	\$0.00	
(0410-0440) Receivables from Governments	\$0.00	\$77,469.00	Revenues due from local, state & federal governments
(0445-0447) Inventories	\$0.00	\$0.00	Year-end adjustment: inventory decrease/(increase)
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$30,022.73)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(0631) Due to Gov't Sales Tax	\$101.45	\$318.35	Sales tax collected/(remitted)
(0637) Due to ERS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	(\$1,317.69)	(\$3,204.14)	Funds received for future year revenues
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
(915) Assigned Fund Balance	\$0.00	\$0.00	Assigned Fund Balance
Total Balance Sheet Transactions	(\$1,051.24)	\$44,541.68	
Ending School Lunch Fund Cash Balance	\$86,232.90	\$86,232.90	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
November 30, 2021**

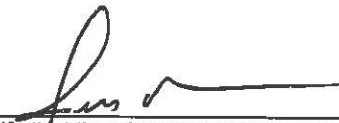
	Current Month	Year-to-Date	Description
Beginning Federal Fund Cash Balance	(\$439,981.78)	\$4,834.00	
REVENUES:			
(1315) Tuition and Charges For Services	\$0.00	\$32,057.72	Continuing Education
(2770) Local Aid	\$1,658.00	\$5,250.00	Local Grants
(3289) Other State Aid	\$0.00	\$0.00	NYS Grants and Summer Special Ed
(4126-4289) Other Federal Aid	\$586,395.00	\$773,857.00	Federal Grants
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	<u>\$588,053.00</u>	<u>\$811,164.72</u>	
EXPENDITURES:			
(1000-1999) Salaries	(\$132,580.04)	(\$591,021.40)	Salary expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	(\$39,726.52)	(\$155,112.15)	Contractual expenditures
(4500-4800) Other Expenditures	(\$26,531.42)	(\$307,391.19)	Materials, Supplies, Travel, Tuition
(4900) BOCES	\$0.00	(\$44,240.00)	BOCES contractual expenses
(8000) Benefits	(\$127,395.00)	(\$127,395.00)	Benefit expenses
(9000) Interfund Transfers	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	<u>(\$326,232.98)</u>	<u>(\$1,225,159.74)</u>	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$0.00	\$9,577.28	
(391) Due From Other Funds	\$0.00	\$0.00	Money due to other funds
(0410-0440) Receivables from Governments	\$132,997.00	\$419,755.06	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$287,870.40)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$148,449.41	\$370,983.73	Money borrowed from/(repaid to) other funds
(0632) Due to TRS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(689) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
Total Balance Sheet Transactions	<u>\$281,446.41</u>	<u>\$512,445.67</u>	
Ending Federal Fund Cash Balance	<u>\$103,284.65</u>	<u>\$103,284.65</u>	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
November 30, 2021**

	Current Month	Year-to-Date	Description
Beginning Trust & Agency Fund Cash Balance	\$1,477,119.94	\$111,764.13	
REVENUES:			
(2401) Interest and Earnings	\$0.00	\$0.00	Interest earnings
(2705) Gifts and Donations	\$10,310.73	\$15,105.73	Gifts and Donations for Scholarships
(2770) Device Protection Plan/AP EXAMS	\$0.00	\$0.00	
Total Revenues	<u>\$10,310.73</u>	<u>\$15,105.73</u>	
EXPENDITURES:			
(1000-1999) Salaries	\$0.00	\$0.00	Salary expenses
(8000) Benefits	\$0.00	\$0.00	Benefit expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	\$0.00	(\$6,000.00)	Contractual expenditures
(4500-4700) Other Expenditures	\$0.00	\$0.00	Materials and Supplies
Total Expenditures	<u>\$0.00</u>	<u>(\$6,000.00)</u>	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$0.00	\$0.00	NSF checks, revenues due
(085) Deferred Comp-Flexible Spending	(\$11,024.81)	\$474,048.08	Employee contributions not remitted to Excellus
(020) Health/Dental	\$63,174.15	\$943,391.68	Health/Dental Payroll deductions not remitted
(017) Deferred Comp	\$0.00	\$0.00	Undistributed Payroll
(021-026) SWT/FWT/FICA/Medicare	\$0.00	\$0.00	Taxes due
(027) Teachers' Retirement Loan	\$0.00	\$0.00	Loan Repayments to the retirement system
(010) Cons Payroll	\$0.00	\$0.00	Bid Deposits
(085-04) Cell Phones	\$220.00	\$1,080.00	Cell Phone Payroll deductions
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	\$0.00	Payment of bills after expense was incurred
(391) Due from Demand Checks	\$0.00	\$0.00	Void to be issued in next payroll
(29) Employee Annuity	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(018-00) Due to TRS/ERS	(\$189.59)	\$220.80	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
Total Balance Sheet Transactions	<u>\$52,179.75</u>	<u>\$1,418,740.56</u>	
Ending Trust & Agency Fund Cash Balance	<u>\$1,539,610.42</u>	<u>\$1,539,610.42</u>	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
November 30, 2021**

	Current Month	Year-to-Date	Description
Beginning Capital Fund Cash Balance	\$1,116,221.54	\$2,273,800.97	Investment/Checking acc't balances
REVENUES:			
(3297) State Sources	\$0.00	\$0.00	New York State aid.
(2710) Premium on Obligations	\$0.00	\$0.00	Premiums on borrowings
(2770) Other Misc	\$0.00	\$0.00	
(5710) Proceeds from Serial Bond	\$0.00	\$0.00	Money borrowed
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	\$0.00	\$0.00	
EXPENDITURES:			
(2000-2200) Equipment	\$0.00	(\$1,109,545.79)	Equipment, Bus purchases
(2400-2460) Bond Expenses	(\$824.25)	(\$446,719.97)	Contractual, Legal Fees, Architects, Survey/Engineering
(2010) Clerk of the Works	\$0.00	\$0.00	Interest expense
(2930-2980) Other Expenditures	\$0.00	(\$37,572.50)	General Construction, HVAC, Plumbing, Electrical, Site Work
(9901) Transfer to Other Funds	\$0.00	\$0.00	Transfer to other funds
Total Expenditures	(\$824.25)	(\$1,593,838.26)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0391) Due from Other Funds	\$0.00	\$0.00	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	\$0.00	\$0.00	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0605) Accounts Payable	\$0.00	\$435,367.32	Payment of bills after expense was incurred
(0626) B.A.N. Payable	\$0.00	\$0.00	Money borrowed
(0630) Due to Other Funds	\$10.44	\$77.70	Money repaid from/(lent to) other funds
(0691) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
(0909) Fund Balance	\$0.00	\$0.00	Prior year's retainage written off
Total Balance Sheet Transactions	\$10.44	\$435,445.02	
Ending Capital Fund Cash Balance	\$1,115,407.73	\$1,115,407.73	



 This is to certify that the above book balances have been reconciled to their corresponding bank balance.

Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Financial Report — November 2021

Submitted to the Board of Education for their review and approval is the Financial Report for the month of November 2021, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the Financial Report for the month of November 2021, as submitted and prepared by District Treasurer, Jill Reichhart.



BROCKPORT

Central School District

Business Offices • 40 Allen Street, Brockport, New York 14420 – 2296 • Phone (585) 637-1820 • Fax: (585) 637-1829

MEMORANDUM

DATE: 12/16/2021
TO: Board of Education
FROM: Jill Reichhart, Director of Finance
RE: 2021-2022 Expenditure Variance Analyses

An analysis of known expenditure variances as shown on the November 30, 2021 Board Finance Report is given below.

- **Teaching Special Schools (2330) – Over budget, transfer needed additional students attended the regional summer school.**
- **Health Services (2815) – Over budget transfer is needed, this expense is related to the employee and student COVID testing.**

I recommend the following budget transfers:

A 10-2330-4900-417000 (Regional Summer School)	\$37,000.00	
A 10-2815-0000-000000 (Health Services)	\$245,000.00	
	A 10-9010-8000-000000 (ERS)	\$270,000.00
	A 10-9020-8000-000000 (TRS)	\$12,000.00

There are no additional variances as of the date of this report. Please feel free to contact me if you have any questions concerning this information.

Brockport Central School District

Revenue Status Report As Of: 11/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			27,964,969.00	27,964,969.00	29,774,523.04	0.00	0.00	1,809,554.04
1081 Other Prmts in Lieu of Taxes			161,599.00	161,599.00	206,334.93	0.00	0.00	44,735.93
1085 STAR Reimbursement			6,128,184.00	6,128,184.00	0.00	0.00	6,128,184.00	0.00
1090 Int. & Penal. on Real Prop.Tax			15,000.00	15,000.00	166.48	166.48	14,833.52	0.00
1120 Nonprop. Tax Distrib. By Co.			3,100,000.00	3,100,000.00	1,038,332.98	1,038,332.98	2,061,667.02	0.00
1311 Other Day School Tuition (Indv			5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
1315 Continuing Ed Tuition(Individ)			0.00	0.00	1,690.00	826.00	0.00	1,690.00
1410 Admissions (from Individuals)			15,000.00	15,000.00	3,291.10	-1,310.00	11,708.90	0.00
2230 Day School Tuit-Oth Dist. NYS			15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
2308 Trans for BOCES-Shuttle Svs			1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
2401 Interest and Earnings			50,000.00	50,000.00	1,630.72	397.61	48,369.28	0.00
2410 Rental of Real Property,Indiv.			15,000.00	15,000.00	7,860.00	2,660.00	7,140.00	0.00
2413 Rental of Real Property, BOCES			43,000.00	43,000.00	0.00	0.00	43,000.00	0.00
2440 Rental of Buses			10,000.00	10,000.00	4,112.85	631.06	5,887.15	0.00
2450 Commissions			1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
2650 Sale Scrap & Excess Material			1,000.00	1,000.00	783.00	0.00	217.00	0.00
2665 Sale of Equipment			5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
2680 Insurance Recoveries			5,000.00	5,000.00	24,307.55	17,614.69	0.00	19,307.55
2690 Other Compensation for Loss			1,000.00	1,000.00	6.00	0.00	994.00	0.00
2701 Refund PY Exp-BOCES Aided Srvc			400,000.00	400,000.00	0.00	0.00	400,000.00	0.00
2703 Refund PY Exp-Other-Not Trans			0.00	0.00	56,948.15	0.00	0.00	56,948.15
2705 Gifts and Donations			60,000.00	60,000.00	400.00	400.00	59,600.00	0.00
2770 Other Unclassified Rev.(Spec)			110,000.00	110,000.00	17,332.30	6,872.75	94,643.69	1,975.99
3101 Basic Formula Aid-Gen Aids (Ex			33,229,599.00	33,229,599.00	3,995,842.07	3,645,932.07	29,233,756.93	0.00
3102 Lottery Aid			6,200,000.00	6,200,000.00	4,871,698.12	168,315.15	1,328,301.88	0.00
3103 BOCES Aid (Sect 3609a Ed Law)			3,794,938.00	3,794,938.00	0.00	0.00	3,794,938.00	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			252,253.00	252,253.00	0.00	0.00	252,253.00	0.00
3262 Computer Sftwre, Hrdwre Aid			59,382.00	59,382.00	0.00	0.00	59,382.00	0.00
4601 Medic.Ass't-Sch Age-Sch Yr Pro			50,000.00	50,000.00	23,709.25	1,509.09	26,290.75	0.00
Total GENERAL FUND			81,692,924.00	81,692,924.00	40,028,968.54	4,882,347.88	43,598,167.12	1,934,211.66

Selection Criteria

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Budget Status Report As Of: 11/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education		30,660.00	0.00	30,660.00	6,729.82	11,932.68	11,997.50
1240 Chief School Administrator		283,000.00	0.00	283,000.00	120,924.24	150,404.42	11,671.34
1310 Business Administration		407,488.80	25,100.00	432,588.80	170,675.84	256,643.53	5,269.43
1320 Auditing		38,700.00	0.00	38,700.00	14,816.49	6,975.00	16,908.51
1325 Treasurer		120,037.00	0.00	120,037.00	49,684.60	68,319.75	2,032.65
1330 Tax Collector		12,000.00	1,000.00	13,000.00	8,124.84	4,143.79	731.37
1345 Purchasing		7,533.00	400.00	7,933.00	3,304.10	4,625.90	3.00
1420 Legal		209,402.00	0.00	209,402.00	47,321.59	122,553.83	39,526.58
1430 Personnel		429,895.00	0.00	429,895.00	157,910.88	231,276.48	40,707.64
1460 Records Management Officer		11,514.70	0.00	11,514.70	3,158.05	4,981.65	3,375.00
1480 Public Information and Services		186,424.40	0.00	186,424.40	68,828.10	101,931.32	15,664.98
1620 Operation of Plant		3,799,015.54	11,479.38	3,810,494.92	1,123,457.70	1,714,094.73	972,942.49
1621 Maintenance of Plant		1,311,838.88	152,278.38	1,464,117.26	446,495.14	658,318.13	359,303.99
1670 Central Printing & Mailing		469,863.32	0.00	469,863.32	69,707.71	49,833.09	350,322.52
1680 Central Data Processing		1,308,435.50	14,573.00	1,323,008.50	628,135.20	90,714.63	604,158.67
1910 Unallocated Insurance		175,000.00	10,000.00	185,000.00	184,183.00	0.00	817.00
1920 School Association Dues		24,000.00	0.00	24,000.00	23,530.00	200.00	270.00
1930 Judgments and Claims		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1950 Assessments on School Property		7,000.00	0.00	7,000.00	2,765.11	0.00	4,234.89
1964 Refund on Real Property Taxes		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1981 BOCES Administrative Costs		1,077,370.00	0.00	1,077,370.00	402,702.34	674,667.66	0.00
2010 Curriculum Devel and Suprvsn		176,000.80	15,000.00	191,000.80	75,199.70	106,840.60	8,960.50
2020 Supervision-Regular School		1,638,286.00	0.00	1,638,286.00	590,043.28	868,151.76	180,090.96
2070 Inservice Training-Instruction		477,947.00	0.00	477,947.00	105,239.34	145,993.09	226,714.57
2071 Supt Conf: Prof Development		17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
2110 Teaching-Regular School		19,309,226.96	279,403.13	19,588,630.09	5,837,180.36	13,226,203.84	525,245.89
2250 Prg For Sdnts w/Disabil-Med Elgble		10,766,490.48	6,370.00	10,772,860.48	3,223,578.19	6,363,573.05	1,185,709.24
2280 Occupational Education(Grades 9-12)		2,113,202.00	0.00	2,113,202.00	753,357.31	1,239,210.27	120,634.42
2330 Teaching-Special Schools		120,000.00	0.00	120,000.00	156,728.78	0.00	-36,728.78
2340 Employment Prep Education		1,350.00	1,000.00	2,350.00	916.66	1,283.34	150.00
2610 School Library & AV		762,065.29	-11,512.81	750,552.48	242,939.83	443,825.18	63,787.47
2630 Computer Assisted Instruction		1,507,267.80	-204,485.60	1,302,782.20	254,353.09	256,074.16	792,354.95
2805 Attendance-Regular School		140,426.10	0.00	140,426.10	40,992.28	80,625.78	18,808.04
2810 Guidance-Regular School		860,752.00	0.00	860,752.00	270,868.22	558,455.58	31,428.20
2815 Health Svcs-Regular School		565,362.54	6,795.47	572,158.01	154,943.17	588,701.47	-171,486.63
2820 Psychological Svcs-Reg Schl		434,173.75	36,000.00	470,173.75	124,729.93	343,030.72	2,413.10
2825 Social Work Svcs-Regular School		206,188.00	0.00	206,188.00	49,765.40	64,110.08	92,312.52
2850 Co-Curricular Activ-Reg Schl		335,200.00	0.00	335,200.00	40,824.48	255,342.91	39,032.61
2855 Interscholastic Athletics-Reg Schl		963,635.00	8,292.10	971,927.10	301,524.49	225,398.17	445,004.44
5510 District Transportation Services		4,425,769.14	0.00	4,425,769.14	1,192,959.59	1,962,890.71	1,269,918.84

Brockport Central School District

Budget Status Report As Of: 11/30/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5530	Garage Building	27,664.00	0.00	27,664.00	0.00	0.00	27,664.00
5581	Transportation from Boces	24,374.00	500.00	24,874.00	9,820.74	15,003.40	49.86
9010	State Retirement	1,782,037.00	-87,480.00	1,694,557.00	1,417,507.00	0.00	277,050.00
9020	Teachers' Retirement	2,391,000.00	-39,100.00	2,351,900.00	2,263,703.32	0.00	88,196.68
9030	Social Security	3,013,000.00	0.00	3,013,000.00	772,041.50	1,739,730.87	501,227.63
9040	Workers' Compensation	541,571.00	0.00	541,571.00	163,729.06	339,931.97	37,909.97
9045	Life Insurance	15,000.00	0.00	15,000.00	4,255.16	7,744.84	3,000.00
9050	Unemployment Insurance	50,000.00	0.00	50,000.00	0.00	40,000.00	10,000.00
9055	Disability Insurance	21,000.00	3,000.00	24,000.00	13,352.70	10,647.30	0.00
9060	Hospital, Medical, Dental Insurance	16,756,483.00	-2,500.00	16,753,983.00	6,600,148.46	9,685,684.23	468,150.31
9089	Other (specify)	350,000.00	0.00	350,000.00	87,403.41	104,040.27	158,556.32
9711	Serial Bonds-School Construction	4,045,237.50	0.00	4,045,237.50	0.00	0.00	4,045,237.50
9712	Serial Bonds-Bus Purchases	2,160,800.50	0.00	2,160,800.50	0.00	0.00	2,160,800.50
9901	Transfer to Other Funds	270,000.00	0.00	270,000.00	0.00	0.00	270,000.00
9950	Transfer to Capital Fund	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
Total GENERAL FUND		86,288,688.00	226,113.05	86,514,801.05	28,280,560.20	42,824,110.18	15,410,130.67

6.0 PHYSICAL PLANT



7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2021-2022 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 6, 2021*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 20, 2021*	5 p.m. - District Office Board Room
Tuesday	August 3, 2021*	5 p.m. - District Office Board Room
Tuesday	August 17, 2021*	5 p.m. – Hill School Cafetorium
Tuesday	September 7, 2021	6 p.m. – Hill School Cafetorium
Tuesday	September 21, 2021	6 p.m. – Hill School Cafetorium
Tuesday	October 5, 2021	6 p.m. - Hill School Cafetorium
Tuesday	October 19, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 2, 2021	6 p.m. - Hill School Cafetorium
Tuesday	November 16, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 7, 2021	6 p.m. - Hill School Cafetorium
Tuesday	December 21, 2021	6 p.m. - Hill School Cafetorium
Tuesday	January 4, 2022	6 p.m. - Hill School Cafetorium
Tuesday	January 18, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	February 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 1, 2022	6 p.m. - Hill School Cafetorium
Tuesday	March 15, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 5, 2022	6 p.m. - Hill School Cafetorium
Tuesday	April 26, 2022*	6 p.m. - Hill School Cafetorium Off Schedule (Spring Recess)
Tuesday	May 3, 2022*	6 p.m. Board Meeting/Budget Public Hearing Hill School Cafetorium
Tuesday	May 17, 2022*	7 p.m. - Hill School Cafetorium (Budget Vote)
Tuesday	June 7, 2022	6 p.m. - Hill School Cafetorium
Tuesday	June 21, 2022	6 p.m. - Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk ().*

Note: Meeting location is subject to change. Updated information will be posted on the District's website at www.bcs1.org.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2022-2023 BUDGET**

Date	Activity
September 7, 2021	Regular Board Meeting
September 15, 2021	BUDGET COMMITTEE MEETING
September 21, 2021	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters and procedures – District-wide budget forms and guidelines are distributed.
October 5, 2021	Regular Board Meeting
October 13, 2021	BUDGET COMMITTEE MEETING
October 19, 2021	Regular Board Meeting
November 2, 2021	Regular Board Meeting
November 10, 2021	BUDGET COMMITTEE MEETING
November 16, 2021	Regular Board Meeting
December 7, 2021	Regular Board Meeting
December 15, 2021	BUDGET COMMITTEE MEETING
December 21, 2021	Regular Board Meeting
January 4, 2022	Regular Board Meeting
January 12, 2022	BUDGET COMMITTEE MEETING
January 18, 2022	Regular Board Meeting
January 26, 2022	BUDGET COMMITTEE MEETING
February 1, 2022	Regular Board Meeting – (Draft budget)
February 9, 2022	BUDGET COMMITTEE MEETING
February 15, 2022	Regular Board Meeting
March 1, 2022	Regular Board Meeting
March 9, 2022	BUDGET COMMITTEE MEETING
March 15, 2022	Regular Board Meeting – (presentation of proposed 2022-2023 budget)
March 23, 2022	BUDGET COMMITTEE MEETING (IF NEEDED)
April 5, 2022	Regular Board Meeting – (adopt 2022-2023 budget & publish first budget legal notice)
April 13, 2022	BUDGET COMMITTEE MEETING
April 18, 2022	Last day to file nominating petition for Board candidates
April 26, 2022	Regular Board Meeting
May 3, 2022	Regular Board Meeting – Budget Hearing at 7:00 p.m.
May 11, 2022	BUDGET COMMITTEE MEETING
May 17, 2022	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 7, 2022	Regular Board Meeting
June 15, 2022	BUDGET COMMITTEE MEETING
June 21, 2022	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:45 – 11:00am**



MCSBA 2021 - 2022 CALENDAR

JULY 2021			
	5	MON	Holiday (Office Closed) Independence Day
	15	THUR	NYSSBA Summer Law Conference
*	27	TUES-8:00 am	Half day District Clerk's Conference

AUGUST 2021			
*	11	WED-Noon	Steering Committee
*	11	WED-5:45pm	Board Leadership Meeting

SEPTEMBER 2021			
	6	MON	Holiday (office closed) Labor Day
*	8	WED-Noon	Legislative Committee Meeting
*	8	WED-5:45pm	Board Leadership Meeting
	15	WED	Information Exchange Committee, Shadow Lake Golf Club
*	22	WED-Noon	Labor Relations Committee Meeting
	23	THUR-8:00am	MCSBA Fall Law Conference, Shadow Lake Golf Club
	26-28	SUN-TUES	NYSCOSS, Saratoga Springs, NY

OCTOBER 2021			
	1	FRI	NYSSBA Board Officer's Academy
*	6	WED-Noon	Legislative Committee Meeting
	6	WED-5:45pm	Executive Committee Meeting
	7	THURS	NYSSBA District Clerk Workshop
	11	MON	Columbus Day (Office Closed)
	13	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
*	16	SAT-7:30am	MCSBA Finance Conference
	18-22	MON-FRI	Board Member Recognition Week
*	20	WED-Noon	Labor Relations Committee Meeting
	24-26	THURS-SAT	NYSSBA Convention - NYC

NOVEMBER 2021			
	3	WED-Noon	Legislative Committee Meeting, Shadow Lake Golf Club
	3	WED-5:45 pm	Board Leadership Meeting, Shadow Lake Golf Club
	7	SUN	Daylight Savings Time
	10	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
	10	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	THURS	Veterans Day Holiday (office closed)
*	17	WED-Noon	Labor Relations Committee Meeting
*	18	THUR-8:30am	District Clerks Conference
	25-26	THUR-FRI	Thanksgiving Holiday (Office Closed)

DECEMBER 2021			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Executive Committee Meeting
	6	MON-7am	MCSBA One Day Advocacy Trip to Albany
	23-25	THURS-SAT	Christmas Holiday (Office Closed)
	30	FRI	New Year's Eve (office closed)

JANUARY 2022			
	1	SAT	Holiday - New Year's Day
*	5	WED-Noon	Legislative Committee Meeting
*	5	WED-5:45pm	Board Leadership Meeting
*	12	WED-Noon	Information Exchange Committee Meeting
	17	MON	Martin Luther King Holiday – Office closed
*	19	WED-Noon	Labor Relations Committee Meeting
*	26	WED-Noon	Steering Committee Meeting

FEBRUARY 2022			
*	2	WED - Noon	Legislative Committee Meeting
	2	Wed-5:45pm	Executive Committee Meeting
*	5	SAT-9:00 am	MCSBA Legislative Breakfast
*	9	WED-Noon	Information Exchange Committee Meeting
*	16	WED-Noon	Labor Relations Committee Meeting
	21	MON	Holiday (Office Closed) President's Day
	21-25	MON-FRI	Winter Recess

MARCH 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-5:45pm	Board Leadership Meeting
	7-8	MON-10:30am	MCSBA Albany 2-day Advocacy Trip
*	9	WED-Noon	Information Exchange Committee
	13	SUN	Daylight Savings Time
*	16	WED-Noon	Labor Relations Committee Meeting
*	26	SAT	Prospective Candidate Seminar
*	30	WED-Noon	Steering Committee Meeting

APRIL 2022			
	2-4	SAT-MON	NSBA Annual Conference, San Diego, CA
*	6	WED-Noon	Legislative Committee Meeting
	6	WED -	Monroe 2-Orleans BOCES Annual Meeting
*	7	THURS	District Clerk Conference
	7	THURS	Monroe One BOCES Annual Meeting
*	13	WED-Noon	Information Exchange Committee Meeting
	15	FRI	Holiday (Office Closed) Good Friday
	18-22	MON-FRI	Spring Break
*	27	WED-Noon	Labor Relations Committee Meeting
	27	WED- 5:45pm	Executive Committee Meeting

MAY 2022			
*	4	WED-Noon	Legislative Committee Meeting
*	4	WED -5:45pm	Board Leadership Meeting
	17	TUES	BUDGET VOTE
	25	WED	MCSBA Annual Meeting
	30	MON	Holiday (Office Closed) Memorial Day

JUNE 2022			
*	11	SAT-7:30am	New Board Member Training

* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)



10 OLD BUSINESS





BROCKPORT

Central School District

2021-22 School Calendar

- Federal Holiday
- Holiday Recess
- Parent/Teacher Conference
- Regents Exam/Scoring
- Rating Day
- Budget Vote/Board of Education Election

JULY					
Mon	Tues	Wed	Thur	Fri	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

AUGUST					
Mon	Tues	Wed	Thur	Fri	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

SEPTEMBER					
Mon	Tues	Wed	Thur	Fri	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

OCTOBER					
Mon	Tues	Wed	Thur	Fri	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

NOVEMBER					
Mon	Tues	Wed	Thur	Fri	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

DECEMBER					
Mon	Tues	Wed	Thur	Fri	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

JANUARY					
Mon	Tues	Wed	Thur	Fri	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

FEBRUARY					
Mon	Tues	Wed	Thur	Fri	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28					

MARCH					
Mon	Tues	Wed	Thur	Fri	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

APRIL					
Mon	Tues	Wed	Thur	Fri	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

MAY					
Mon	Tues	Wed	Thur	Fri	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

JUNE					
Mon	Tues	Wed	Thur	Fri	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

- Jul 5: Independence Day (*observed*)
- Aug 31: First Day for Teachers**
- Sept. 2: First Day for K - 12 Students**
- Sept 3 & 6: Labor Day Recess (*No School*)
- Oct 11: Columbus Day (*No School*)
- Nov 11: Veterans Day (*No School*)
- Nov 24-26: Thanksgiving Recess (*No School*)
- Nov 25: Thanksgiving Day (*No School*)
- Dec 9 & 10: UPK - 8 Parent/Teacher Conferences (*No School UPK; half day K-8; 9-12 report.*)
- Dec 24-31: Holiday Recess (*No School*)
- Dec 24: Christmas Day (*observed*)
- Dec 31: New Year's Day (*observed*)
- Jan 17: Martin Luther King Day (*No School*)
- Feb 21: President's Day (*No School*)
- Feb 21-25: Winter Recess (*No School*)
- April 15 - 22: Spring Recess (*No School*)
- May 17: Annual Budget Vote/BOE Election
- May 30: Memorial Day (*No School*)
- June 13: Last Day for 9 - 12 Students**
- June 14 - 23: Regents Exams
- June 20: Juneteenth (*observed*)
- June 22: Last Day for K - 8 Students**
- June 24: Last Day for Teachers**
- June 25: Graduation**

11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

